

AHANA Small Business Innovation Grant

Online application portal is now open.

Applications accepted until
8:59 PM Pacific Time, May 15, 2023.

To apply, go to: <https://ahana-meba.org/sbi-grants/> and follow these steps:

1. Create a “MyInnovia Account” button on the bottom of this page.

The screenshots below will help guide you in creating your MyInnovia account.

Enter your first and last name, your email address, and the captcha answer. When you hit submit, it may take a few minutes to receive an email. Once you receive the email, click the link to confirm your email address. Check your spam folder if you do not see an email within 3 minutes.

CREATE A NEW ACCOUNT

To begin, you must first create an account for yourself. Once you have registered, you may create a profile for your organization or connect to an existing organization as a grant administrator.

Our Grantmaking

Create a New Account

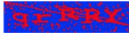
First Name:

Last Name:

Email address:

Your email address will be your username for login.

Re-enter email address:



Generate New Image

Audio

SUBMIT

You will receive an e-mail with a link to set up your password. Click on submit. You will be asked to input a Token. Look for that token on a message sent to your phone/email.

The next step is to add your business to the database. If you have previously received an Innovia grant, your business may be listed. Type your business name in the “Search Organizations” section and select your business if it shows. Click on the orange “ADD GRANTEE ORGANIZATION” button below the list.

CONNECT TO AN ORGANIZATION

To access GrantView, you must be connected to at least one organization.

Our Grantmaking

Connect to an Organization

Please use the “Search Organizations” function below to see if your organization exists in our system. If you find your organization, click the “Add Myself as Grant Admin” link beside the organization’s information. If you do not find your organization in the list, click the “Add Grantee Organization” button at the bottom of the page.

You may begin and submit a grant application while you are in Pending Grant Admin status. Once you have been approved as a Grant Administrator, you will have access to your organization’s grant history. Please allow the Innovia staff 2-3 business days to approve your Grant Administrator role.

Are you a contracted or volunteer grant writer looking to add yourself to a nonprofit organization? Please finish the steps on the page by adding yourself as a grant admin to an existing organization or adding a new organization, and then have a representative or employee from the organization email us at grants@innovia.org with the following language: “Please add Jane Doe as a grant admin for ABC Organization.” Innovia Foundation will need to approve this request annually.

Search Organizations

Organization Results:

ORGANIZATION NAME	ADDRESS	TAX ID	ADD MYSELF AS GRANT ADMIN
24 Hours for Hank	P.O. Box 2564 Sandpoint, ID 83864	26-2856413	Add Myself as Grant Admin
2BU Youth Ranch	17412 E. Foothills Rd. Spokane, WA 99217	27-2914280	Add Myself as Grant Admin
2nd Chance Discipleship Ministries	10583 N. Government Wy., Hayden, ID 83835	83-4088332	Add Myself as Grant Admin
350 Spokane	25 W. Main Ave., Ste. 310 Spokane, WA 99201	82-2269221	Add Myself as Grant Admin
4GE	1029 W. 1st Ave., #508 Spokane, WA 99201	88-1823714	Add Myself as Grant Admin
4-H Clubs & Affiliated 4-H Organizations	P.O. Box 267 Bonners Ferry, ID 83805	82-6000945	Add Myself as Grant Admin
501 Commons	1200 12th Ave. S., Ste. 1101 Seattle, WA 98144-2712	94-3089631	Add Myself as Grant Admin
7B Swim Boosters	524 S. Lincoln Ave. Sandpoint, ID 83864	82-4564486	Add Myself as Grant Admin
A Family for Every Child	1675 W. 11th Ave., Eugene, OR 97402	20-4151057	Add Myself as Grant Admin
Absolute Basic Care	149 Smith Hollow Rd. Dayton, WA 99328	35-2299046	Add Myself as Grant Admin

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Item 1 to 10 of 1796

ADD GRANTEE ORGANIZATION

Contact Us
If you have any questions please contact us at grants@innovia.org or 509-624-2606 and someone on our team can assist you.

You will next see the following page to fill out. Click the orange “Create Organization Profile” to complete the process.

ADD AN ORGANIZATION

Please enter your organization details below.

Our Grantmaking
[Create a New Account](#)

Add a Grantee Organization

Organization's Legal Name:

EIN #:

Street:

City:

State:

Zip Code:

Country:

Phone:

Comments:

Email:

Website:

[CREATE ORGANIZATION PROFILE](#)

After you create your organization profile, you will be taken to the Grantee Dashboard. The link to apply for a grant will be on the left and under and also under "Quick Links" (located where the red arrows are showing in the image below).

LOG OUT

INNNOVIA
FOUNDATION

DONORS NONPROFITS STUDENTS BOARD & COMMITTEES EVENTS [GIVE NOW](#)

GRANTEE DASHBOARD

GranteeView is a secure portal that allows Grant Administrators to apply for grants online, track an application's status, and view payment history. In addition, if you are connected to multiple organizations, you can toggle between them in the "Organization" drop down menu.

Our Grantmaking

Grantee Dashboard

Connect to an Organization

Apply for a Grant ←

My Applications

Payment History

Organization Profile

My Profile

Organization

Innovia Foundation

Party Id 22272

Quick Links

Connect to an Organization

Apply for a Grant ←

View/Resume Application(s)

Submit Grant Agreement or Final Report

View Grant Payment History

Outstanding Requirements

→ MOLLY'S FLOWER SHOP

0 OUT OF 6 REQUIREMENTS COMPLETE.

<p>Id: 109372</p> <p>Date: 3/2/2023</p> <p>Status: In Process</p>	<ul style="list-style-type: none"> 🔴 Government Issued Identification of Business Owner (single) 🔴 Business License (City, County, or State) (single) 🔴 W9 Form (single) 🔴 Tax Return, 2022 (single) 🔴 Tax Return, 2021 (single) 🔴 Profit and Loss Statement and Balance Sheet, 2022 (single)
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Your organization should now be ready for the next step of filling out the online grant application form.

2. APPLY FOR A GRANT

Select AHANA Small Business Innovation Grant

Grant Program Description:

The Multi-Ethnic Business Association (AHANA in Spokane) and Yakima County Development Association (YCDA) will be awarding Small Business Technical Assistance (TA) grants to for-profit businesses on a first-come, first-served basis. Applications will be accepted until funds are expended, but no later than May 15, 2023. Funding and assistance are made available as a result of a Small Business Innovation Fund Grant from the Washington State Dept. of Commerce.

Small businesses physically located in Spokane, Yakima, Whitman, and Stevens counties are eligible to apply. The award of grant funds is not guaranteed, and applicants must meet certain criteria to qualify. Grants are intended for businesses at least 51% owned by Black, Indigenous, People of Color (BIPOC) or other socially and/or economically disadvantaged individuals. Women, Black/African Americans, Hispanic/Latinos, Middle Eastern, Native Americans, Native Alaskans, Asians, Pacific Islanders, or Native Hawaiian are generally presumed to be socially and economically disadvantaged.

Use of Funds: Grant funds may be used for accounting support, marketing support, creating new jobs and retaining jobs that are subject to loss, and workplace improvements or repairs.

Award Amounts: There is \$1,450,000 in funds for this program. Grants may be awarded in amounts of \$5,000 to \$15,000.

PREQUALIFYING QUESTIONS

Is your business at least 51% owned and operated by a BIPOC (Black, Indigenous, or other Person of Color) or a socially or economically disadvantaged person? Women, Black/African Americans, Hispanic/Latinos, Middle Eastern, Native Americans, Native Alaskans, Asians, Pacific Islanders, or Native Hawaiian are generally presumed to be socially and economically disadvantaged.

- Yes
- No

Does the business have 50 or fewer employees at the time of the application? The owner(s) of the business must be included. Sole Proprietor counts as one employee.

- Yes
- No

Is this business physically located in one of the following counties of Washington: Spokane, Yakima, Whitman, or Stevens?

- Yes
- No

Was this business in operation prior to February 1, 2022?

- Yes
- No

Will the applicant be able to provide all of the following business-related documents with the application by May 15, 2023? Driver's License or State ID of business owner; Washington State business license, or City or County license; Tax returns for 2021 and 2022 for firms in business for two years or more, 2022 return for firms in business for one year; 2022 profit and loss statement and balance sheet.

- Yes
- No

Is the business or business owner delinquent in any city, state, or federal taxes? This does not include businesses with tax-related installment agreements.

- Yes
- No

Is the business involved with the production, processing, or retailing of cannabis products?

- Yes
- No

BEGIN APPLICATION

Application Name: Please enter the business name in this field.

Click on **START**

APPLICATION DETAILS

Application Name: Your Business Name

Grant Program: AHANA Small Business Innovation Grant

Click on any of the sections below to begin your application. On each page, you may navigate forward and backward using the << and >> buttons. Your answers will automatically save. You may leave the site at any time and return to your application by clicking on the My Applications tab. Note that the site will time out after 20 minutes, after which you will need to log back in to continue your application.

A **green** checkmark will display when each section is complete. When all application sections and required uploads are complete, the Submit button will appear. **You will not see the Submit button until each section displays a green checkmark and ALL required documents are uploaded.**

A confirmation email will be sent when you submit your application. Your application is NOT complete until you receive this confirmation email. The confirmation email and all other correspondence related to this grant application will be sent via email to the individual who submitted the grant application with the Primary Contact for the organization CC'd on the message. Primary Contact is listed in the Organization Profile under Associated Individuals.

For questions specific to the application, please contact AHANA staff at office@ahana-meba.org or 509-503-1024, or the [Yakima County Development Association](#) at 509-575-1140.

Begin filling out the application by clicking on Section 1: Contact Information.

Section 1: [Contact Information](#)

Business Legal Name:

Business DBA (Doing Business As) Name, if applicable:

Principle Place of Business or Corporate Headquarters Address:

Business City:

Business State:

Business ZIP:

Business County:

Business Owner Name:

Business Owner Address:

Business Owner Phone Number

Section 2: [Business Information](#)

Business Structure:

Federal EIN:

SSN (for Sole Proprietors):

UBI #:

Local Business License Number:

NAICS Code: (You may search for your NAICS code here)

My business is at least 51% owned and operated by a BIPOC (Black, Indigenous, or other Person of Color) or other socially or economically disadvantaged person.

Yes

Yes

Please select all that apply for the owner(s) of the business:

African American

Hispanic

Native American (including Native Alaskan)

Asian

Pacific Islander

Middle Eastern

Woman

Veteran

LGBTQ+

Other

If you selected "Other" above, please explain:

How many employees do you currently have? Please include the owner(s) of the business in this count. Sole Proprietor counts as one employee.

When did you start your business? The year you started your business should be reflected in what the Washington State Department of Revenue has on record. Open the calendar popup.

Select the option that describes the services your business provides: If you selected "Other" above, please explain:

Section 3: [Grant Request](#)

Proposed Use of Funds:

- Personnel Costs - Create new job(s)
- Personnel Costs - Retain current staff.
- Major Building Renovation or Repair - Purchase and install new carpet; expand the office space, etc.
- Repair or Purchase of Major Fixed Equipment - Mobile equipment (computers, printers, cell phones, computer monitors, or similar mobile equipment is not eligible for purchase under this grant funding).
- Accounting or Bookkeeping Support - Funds must be used for an accounting software or subscription; and/or to pay a bookkeeper for services.
- Marketing Support - Funds must be used for a web service subscription or to pay for website development.

Estimated Cost for Proposed Use as selected above:

Do you need technical assistance or training for any of the following?

- Bookkeeping
- Minority or Disadvantaged Business Enterprise (MBE or DBE) certifications
- Licensing and registration
- Other
- None

If you answered "Other" above, please explain:

You can leave the application if you don't have all the documents ready, and log in again later to upload documents, sign and submit the application.

Upload the required documents by clicking on "Click here to complete".

NAME	DESCRIPTION	STATUS	SUBMITTED	REQUIRED	ACTIONS
Government Issued Identification of Business Owner	Driver's license, passport, or state ID are accepted. Upload front and back side of ID.	Incomplete		Yes	Click here to complete
Business License (City, County, or State)	Upload a copy of the business license. City, county, or state licenses are accepted.	Incomplete		Yes	Click here to complete
W9 Form	Upload a W9 form for your business. You may use the downloadable template here .	Incomplete		Yes	Click here to complete
Tax Return, 2022	Upload the business tax return for 2022. If you are a sole proprietor, submit a personal tax return.	Incomplete		Yes	Click here to complete
Tax Return, 2021	Businesses in operation prior to 2022 must upload the business tax return for 2021. Sole proprietors or businesses that were not in operation prior to 2022 must submit a personal tax return for 2021.	Incomplete		Yes	Click here to complete
Profit and Loss Statement and Balance Sheet, 2022	Upload financial documentation for 2022 gross annual business revenues that indicates changes in net assets and statements of activity.	Incomplete		Yes	Click here to complete

Once you upload all the documents, you will see the CERTIFICATION section where you need to sign, date and submit.